



**IMPORTANT NOTE**

Please read this Product Disclosure Sheet before you decide to take out a **Plate Glass Insurance Policy**. Be sure to also read the general terms and conditions stated in the policy.

**1. What is this product about?**

This policy provides you with coverage on "All Risks" basis for all types of plate glass mounted or fixed on windows and doors including glass structures such as showrooms, offices, buildings, etc. against breakage unless specifically excluded in the policy.

**2. What are the covers / benefits provided?**

This policy covers damage/breakage to any glass broken by fracture extending through the entire thickness of the glass due to accident or misfortune not otherwise excluded in the policy.

Duration of cover is One year. You need to renew your insurance policy annually.

**3. How much premium do I have to pay?**

The total premium that you have to pay may vary depending on the Sum Insured, the risk exposure and the underwriting requirements of the company:

- Sum Insured : RM \_\_\_\_\_
- Rate Applicable : \_\_\_\_\_%

The estimated total premium that you have to pay is : RM \_\_\_\_\_

**4. What are the fees and charges that I have to pay?**

**The fees and charges that you will have to pay are:**

- 25% of the premium commission paid to the insurance agent (if any)
- RM10.00 stamp duty on Master policy
- Sales and Service Tax (SST) is chargeable on the premium at the prevailing rate, where applicable

**5. What are some of the key terms and conditions that I should be aware of?**

Some of the key terms and conditions that you should be aware of are:

- **Duty of disclosure**  
You must give all the facts in your application form fully and faithfully otherwise your policy may be void
- **Change in Risk**  
You must inform the company or your agent in writing on any material changes during the policy period so that the necessary amendments are endorsed into your policy.
- **Duty of Assured**  
You should take all reasonable precautions to prevent theft incidents

- **Except for stock-in-trade**

You may insure your property on :

- a. **Market value basis**

We will pay the full cost of repairing the damaged property less the amount for wear, tear and depreciation.

- b. **Replacement value basis**

We will reinstate, repair or replace the loss or damaged property without any deductions being made for wear, tear or depreciation provided that the sum insured is adequate to cover the total cost of replacing the property.

- **Underinsurance**

You must ensure that the sum insured is adequate, otherwise, average condition will apply for under insurance at the time of loss. You will be deemed to be self-insuring for the difference.

- **Excess**

Is the amount of loss that you have to bear in event of a claim.

## 6. What are the major exclusions under this policy?

### This insurance does not cover:

- Loss or damage caused by or arising from :
  - a. Disfiguration and scratches on the glass
  - b. Cracks on glass of which the Company have not been notified in writing
  - c. During transit to or while being affixed to or removed from or during the course of alterations on the Assured's premises.
  - d. Fire, lightning, earthquake and explosion
  - e. War, invasion, civil war, rebellion, revolution, riot or civil commotion
  - f. Willful act, procurement, connivance, assistance in any way whatsoever by the Assured's household or business staff

(Note : This list is non-exhaustive. Please refer to the policy contract for the full list of exclusions under this policy.)

## 7. Can I cancel my policy and how do I cancel it?

You may cancel your policy at anytime by giving written notice to our company in which case we shall retain the customary short period rate for the time the policy has been in force. Upon cancellation, you are entitled to a refund premium subject to the minimum premium to be retained by the company. No refund of premium will be allowed if there is a claim under the policy.

## 8. What do I need to do if there are changes to my contact details?

It is important that you inform us of any changes to your contact details to ensure that all correspondences reach you in a timely manner.

## 9. Where can I get further information?

Should you require additional information about our **Equipment All Risks insurance** or any other types of insurance products, you may contact us directly or any of our branches or your insurance agent at your convenience. Alternatively, you may visit our website at [www.tuneprotect.com/my](http://www.tuneprotect.com/my).

## 10. Tune Insurance Malaysia Berhad contact details

Tune Insurance Malaysia Berhad

Level 9, Wisma Tune, No 19, Lorong Dungun,

Damansara Heights, 50490 Kuala Lumpur

**Telephone** 1800 88 5753

**Fax** +603 2094 1366

**Email** [hello.my@tuneprotect.com](mailto:hello.my@tuneprotect.com)



### IMPORTANT NOTE

YOU MUST ENSURE THAT YOUR PROPERTY IS INSURED AT THE APPROPRIATE AMOUNT. YOU SHOULD READ AND UNDERSTAND THE INSURANCE POLICY OR CONTACT THE INSURANCE COMPANY DIRECTLY FOR MORE INFORMATION.